

METHOW RECYCLES BOARD OF DIRECTORS
POSITION DESCRIPTION—GENERAL BOARD MEMBER

(Approved by Board January, 2014)

Position Description

The Board of Directors is the legal authority and steward for Methow Recycles. As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance of Methow Recycles.

Term

The length of a Board member terms and number of Board terms that a Board member is allowed to serve is defined in the Methow Recycles by-laws.

Duties

Each member of the Board of Methow Recycles is expected to fulfill the following responsibilities:

1. Balance the role of oversight of Methow Recycles with the role of supporting the organization.
2. Be faithful to Methow Recycles' mission.
3. Learn and know about Methow Recycles, its mission, its plans, policies, services and be committed to its success.
4. Be an ongoing learner about the field in which Methow Recycles operates and share that learning with the group.
5. Follow the policies of Methow Recycles and help others, both Board and staff members, do the same.
6. Be a willing and enthusiastic participant in the work of the Board whether that is on a committee, in a leadership position and/or as a representative in the community.
7. Prepare for and participate in all meetings, providing informed, relevant input and making decisions for the overall good of the organization.
8. Ask questions and assure that plans and policies are addressed and implemented.
9. Maintain appropriate confidentiality of organization information and act as spokesperson only when officially designated to do so.
10. Never use information obtained as a Board member for personal gain. Be alert to potential or actual conflicts of interest, declare them openly and remove yourself from any discussion or decision-making when the perception or reality of such a conflict exists.
11. Act ethically and help others do the same.
12. Maintain good stewardship of all the organization's resources.
13. Make an annual gift to the organization that is commensurate with your commitment to its mission.
14. Take an active role in contributing and obtaining financial support for the organization.
15. Be willing to identify and help recruit qualified community leaders for Board membership.

Time Commitment

4-6 hours/month.